



Reg. Off. :- 15/79-B, Lower Ground Floor, Sunrise Apartment,  
Civil Lines, Kanpur, Uttar Pradesh, India, 208001  
CIN: - L17111UP1990PLC012122  
Email: - gpil@hotmail.com  
Website: - <https://garlonpolyfabindustriesltd.com>

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## **Familiarization Programme for Independent Directors**

### **1. Preamble**

The Regulation 46 (2) (i) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 mandates the Company to familiarize the Independent Directors of the Company.

- a) The Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.
- b) The details of such familiarization programmes shall be disclosed on the Company's website and a weblink thereto shall be given in the Annual Report.

### **2. Purpose & Objective**

The Company shall follow a structured orientation and familiarization programme for the Independent Directors to understand and be updated on the business and operations of the Company on a continuous basis.

One of the objectives is to adopt a structured Programme for orientation and training of Independent Directors at the time of their joining to enable them to understand the Company, its operations, business, industry and environment in which it functions.



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### **3. Familiarization programme for Independent Directors:**

The module will be on the following lines and will be restructured as and when necessary.

- Industry overview and Business model of the Company and an outline of Strategic Business Plan and annual targets
- Financial Performance, Budgeting and control process
- Operations overview and visit to Plant
- Overview of business of Subsidiaries, if any
- Familiarization on Statutory compliances including their roles, rights and responsibilities in the Company as a Board Member
- A docket containing the information about the products of the Company, Profile of the Directors, details of Key Managerial Personnel, Bankers and the Shareholding pattern, including acronyms would be provided.

### **4. Disclosure of the Policy**

- This policy shall be uploaded on the company's website for public information and a web link for the same shall be provided in the Annual Report of the Company.
- Familiarization programme will be conducted "as needed" basis during the year
- As and when familiarization programme is conducted, the same shall be disclosed on the website of the Company.

### **5. Review of the Program**

The Board will review this program and make revisions as may be required.

**Details as per regulation 25(7) and regulation 46(2)(i) of Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015:**

Financial Year	Particulars of Programs	Number of Programs attended by Independent Directors		Number of hours spent by Independent Directors	
		During the year	Cumulative till date	During the year	Cumulative till date



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